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## **APPROVED MINUTES COMMISSION REGULAR MEETING APRIL 25, 2017**

The Port of Seattle Commission met in a regular meeting Tuesday, April 25, 2017, in the International Auditorium at Seattle-Tacoma International Airport, Seattle, Washington. Commissioners Albro, Creighton, Felleman, and Gregoire were present. Commissioner Bowman was present after 1:23 p.m.

### **1. CALL TO ORDER**

The meeting was called to order at 12:00 noon by Commission President Tom Albro.

### **2. EXECUTIVE SESSION pursuant to RCW 42.30.110**

The public meeting was immediately recessed to an executive session estimated to last 60 minutes to discuss four matters relating to litigation and legal risk. Following the executive session, which lasted approximately 48 minutes, the public meeting reconvened at 1:04 p.m. Commissioner Albro led the flag salute.

### **3. SPECIAL ORDERS OF BUSINESS**

#### **3a. April 25, 2017, CEO Report.**

Dave Soike, Interim Chief Executive Officer, previewed several items on the day's agenda and reported on the April 22 Duwamish Alive cleanup event at Terminal 107, events and outreach of the PortGen small business program, and awarding of Green Gateway environmental recognition to airport and cruise partners. A brief video was presented highlighting environmental and conservation efforts at Seattle-Tacoma International Airport. A copy of this video has been made available for public review.

*A recording of this part of the meeting has been made available [online](#).*

#### **3b. Environment and sustainability update and presentation of Aviation and Maritime environmental excellence awards.**

Presentation document(s) included a Commission agenda [memorandum](#) and [presentation slides](#) for the update; a Commission agenda [memorandum](#) and [presentation slides](#) for the Aviation awards; and a Commission agenda [memorandum](#) and [presentation slides](#) for the Maritime awards.

Presenter(s): Elizabeth Leavitt, Senior Director, Environment & Sustainability; Stephanie Jones Stebbins, Director, Seaport Environmental & Planning; Leslie Stanton, Manager, Environmental Programs; and Jeremy Webb, Environmental Program Manager.

**Environment & Sustainability Update**

Commissioners received an update on several environmental projects and initiatives of the Port of Seattle. Commissioners asked for clarification on the use of activated carbon, the method for introducing the element to the Duwamish ecosystem, and its long-term effectiveness. Commissioners clarified the purpose of Salmon-Safe certification to ensure that runoff entering the region's waterways is as clean as possible to promote healthy salmon populations in Puget Sound. Commissioners encouraged advocating for other airports to pursue Salmon-Safe certification. Commissioners asked about efforts to simplify the waste recycling process for passengers. Commissioners requested clarification on programs providing travelers opportunities to purchase carbon offsets to fund regional environmental projects. Outreach to local companies engaging in internal carbon fees for their employees was encouraged regarding contributing to offset funding.

*Commissioner Bowman was present after 1:23 p.m.*

**Aviation Environmental Awards**

The Commission acknowledged awards presented earlier in the day to Beecher's Handmade Cheese, the Des Moines Area Food Bank, HMS Host, Ivar's, and Delta Air Lines for their environmental leadership at the Seattle-Tacoma International Airport in 2016.

**Maritime Environmental Awards**

The Commission acknowledged awards presented previously to Carnival Cruise Line, Princess Cruises, Norwegian Cruise Lines, Holland America Line, and Celebrity Cruises for their environmental leadership in exceeding regulatory requirements for air emissions and energy conservation, water management, waste reduction, environmental awareness, and third-party environmental certification.

*A recording of this part of the meeting has been made available [online](#).*

*Without objection, the Commission advanced to consideration of –*

**4. UNANIMOUS CONSENT CALENDAR**

*[Clerk's Note: Items on the Unanimous Consent Calendar are considered routine and are not individually discussed. Port Commissioners receive the request documents prior to the meeting and may remove items from the Consent Calendar for separate discussion and vote in accordance with Commission bylaws.]*

**4a. Approval of the minutes of March 28, 2017.**

**4b. Approval of the Port Auditor's payment of the [salaries and claims](#) of the Port pursuant to RCW 42.24.180 for payments issued during the period of March 1, 2017, through March 31, 2017, as follows: accounts payable check nos. 916290-916860 in the amount of \$6,228,048.12; accounts payable ACH nos. 048021-048733 in the amount of \$37,957,379.35; accounts payable wire transfer nos 014568-014608 in the amount of \$11,355,088.78; payroll check nos 185326-185595 in the amount of \$310,797.51; and payroll ACH nos. 797815-801421 in the amount of \$8,635,704.18 for a fund total of \$64,487,017.94.**

**4c. Approval of the Commission's 2017 international travel plan.**

Request document(s) included a Commission agenda [memorandum](#).

**The motion for approval of consent items 4a, 4b, and 4c carried by the following vote:**

**In favor: Albro, Creighton, Felleman, Gregoire (4)**

**Absent for the vote: Bowman**

*A recording of this part of the meeting has been made available [online](#).*

*The Commission returned to consideration of –*

**3c. Seattle-Tacoma International Airport Flight Track and NextGen Briefing.**

Presentation document(s) included a Commission agenda [memorandum](#), Port of Seattle [presentation slides](#), and Federal Aviation Administration [presentation slides](#). Provided at the meeting were a [Noise Programs Overview](#) and a [NextGen informational flyer](#).

Presenter(s): Arlyn Purcell, Director, Aviation Environment and Sustainability; Stan Shepherd, Manager, Aviation Noise Programs; David Suomi, FAA Deputy Regional Administrator; and Steve Karnes, FAA Senior Technical Advisor.

The Commission received a presentation covering the Port's noise information and mitigation programs, recent trends in aircraft operations and economic impacts, and introductory information on flight procedures and flight tracks. Recommended programs approved as part of the Port's 2014 Part 150 study were summarized.

Commissioners requested clarification on Port efforts to make homeowners aware of available noise insulation opportunities under the Part 150 process. Commissioners asked about the extent of nighttime aircraft noise impacts. Jet noise abatement procedures that affect the approach areas for aircraft were described. Commissioners requested a better depiction of the neighborhoods that correspond to the flight paths of the jet noise abatement program.

Commissioners asked for clarification about how the Port's noise model is weighted for a variety of factors such as altitude, type of aircraft, number of aircraft, direction of flight, weather conditions, flights at night, etc. The portion of aircraft final approaches that accord with NextGen procedures and those that accord with conventional descent procedures were presented. Commissioners commented on the more rapid rise in passenger numbers than in aircraft operations due to use of larger planes and more fully loaded flights.

Mr. Suomi and Mr. Karnes presented the Federal Aviation Administration's NextGen system portfolio as a set of improvements to better and more efficiently assist aircraft navigation, improve communication, and achieve better surveillance of aircraft, with safety being the FAA's primary objective. Commissioners asked for an explanation of how NextGen helps avoid airline delays. Optimized flight descent was described, including the narrowing of the flight path.

Commissioners asked about the length of time flight data is kept by the FAA and how it is summarized on a periodic basis. There was a discussion of whether elements of NextGen might further reduce emissions and noise impacts given an overall increase in air traffic in the system. Safety and system redundancy were discussed.

Commissioners commented on improved proactive communication by the FAA as a way of reducing community anxiety about increased air traffic and changing traffic patterns. Commissioners asked about options for expanding the noise mitigation boundary. It was explained that the Day-Night-Level (DNL) noise measurement of 65 DNL is established federally by statute. Intensity of noise impact in a smaller area was discussed. Commissioners asked for better advance information from the FAA when flight patterns change.

Commissioners asked about how long it would take to implement NextGen throughout the national aviation system. Commissioners requested clarification on the relationship of NextGen and tree removal and replacement associated with the Flight Corridor Safety Program. It was reported that tree removal is not a NextGen requirement per se, but is related to other regulatory requirements of the FAA covering flight corridor obstructions.

Mr. Suomi and Mr. Karnes were invited to remain to hear public testimony on Airport noise-related matters, but explained they were unable to do so.

*A recording of this part of the meeting has been made available [online](#).*

*The unanimous consent agenda was considered previously, and the Commission advanced to –*

## **5. PUBLIC TESTIMONY**

Public comment was received from the following individual(s) on community health considerations related to aircraft emissions, local impacts of aircraft noise, increased impact of aircraft noise on residents living under consolidated flight paths, lack of responsiveness of the FAA to concerns of communities and lawmakers, the need for a new regional airport, or the need for curfews on nighttime operations:

- Larry Cripe, Quiet Skies Coalition.
- Debi Wagner, Quiet Skies Coalition. Ms. Wagner submitted a community forum announcement that is attached as minutes [Exhibit A](#) and is available for public review.
- Matt Pina, Mayor, City of Des Moines.
- Nancy Tosta, City Councilmember and Deputy Mayor, City of Burien.
- Tina Orwall, Representative, Washington State Legislature, District 33.
- David Goebel, Vashon Island resident.
- Kent Palosaari, Flight Pattern Kids, SeaTac resident.
- Allyson Jackson, City of Medina.
- Jeff Lewis, Aireform, Skyway resident.
- Steve Edmiston, Des Moines resident. Mr. Edmiston submitted written materials, which are included as minutes [Exhibit B](#) and are available for public review.
- Sheila Brush, Des Moines resident.
- Robbie Howell, Burien resident.

- Mark Hennon, King County resident.
- Jean Hilde, Shoreline resident.
- In lieu of spoken comment, Roseanne Lorenzana, Beacon Hill resident, submitted a letter about aircraft noise impacts in Beacon Hill that is included here as minutes [Exhibit C](#) and is available for public review.

Additionally, comment was received regarding workforce development options for disadvantaged populations at the Airport from the following individual:

- Jimmy Matta, Board Member, Latino Civic Alliance.

*A recording of this part of the meeting has been made available [online](#).*

## **6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. Second Reading and Final Passage of Resolution 3731: A Resolution of the Port Commission of the Port of Seattle declaring surplus and no longer needed for port district purposes approximately 4.56 acres of Port-owned real property, commonly referred to as Tract "A," and located in the City of Des Moines, King County; and further authorizing the transfer of said real property to the City of Des Moines for stormwater facilities in support of improvements at Des Moines Creek Business Park.**

Request document(s) included a Commission agenda [memorandum](#), [presentation slides](#), and draft resolution. A copy of the final draft of [Resolution No. 3731](#) will be made available upon adoption.

Presenter(s): Allan Royal, Property Manager, Aviation Properties.

*Previously, First Reading of Resolution No. 3731 was approved on April 11, 2017.*

**The motion for approval of Second Reading and Final Passage of Resolution No. 3731 carried by the following vote:**

**In favor: Albro, Bowman, Creighton, Felleman (4)**

**Absent for the vote: Gregoire**

*A recording of this part of the meeting has been made available [online](#).*

- 6b. Second Reading and Final Passage of Resolution No. 3732: A Resolution of the Port Commission of the Port of Seattle declaring surplus and no longer needed for port district purposes approximately 29,882 square feet of Port-owned real property and located in the City of Burien, King County; and further authorizing the transfer of said real property to the Washington State Department of Transportation for use in construction of the State of Washington SR-518/Des Moines Memorial Drive Interchange Improvements.**

Request document(s) included a Commission agenda [memorandum](#), [presentation slides](#), and draft resolution. A copy of the final draft of [Resolution No. 3732](#) will be made available upon adoption.

Presenter(s): Allan Royal, Property Manager, Aviation Properties.

*Previously, First Reading of Resolution No. 3732 was approved on April 11, 2017.*

**The motion for approval of Second Reading and Final Passage of Resolution No. 3732 carried by the following vote:**

**In favor: Albro, Bowman, Creighton, Felleman (4)**

**Absent for the vote: Gregoire**

*A recording of this part of the meeting has been made available [online](#).*

**6c. Authorization for the Chief Executive Officer to: (1) execute service agreements for the Terminal 18 Stormwater Outfall Renewal and Replacement project; (2) prepare design and construction documents; (3) prepare and apply for permits; and (4) utilize Port crews and small works contracts for preliminary work for an amount not to exceed \$920,000 out of a total estimated project cost of \$4,000,000.**

Request document(s) included a Commission agenda [memorandum](#) and [presentation slides](#). A brief video of the condition of the Terminal 18 stormwater outfall system has been made available for public review.

Presenter(s): Srinu Pendikarla, Program Manager Marine Stormwater Utility, and Curtis Stahlecker, Capital Project Manager.

As presented, the request is related to repair and replacement of facilities of the Port's stormwater utility formed in November 2014. The repairs and facilities affected were described and a short video showing the conditions inside the outfall conduits was presented.

**The motion for approval agenda item 6c carried by the following vote:**

**In favor: Albro, Bowman, Creighton, Felleman (4)**

**Absent for the vote: Gregoire**

*A recording of this part of the meeting has been made available [online](#).*

## **7. STAFF BRIEFINGS**

### **7a. 2017 Q1 NorthSTAR Program and North Satellite Project Briefing.**

Presentation document(s) included a Commission agenda [memorandum](#) and [presentation slides](#).

Presenter(s): George England, Senior Capital Program Leader, Aviation Project Management.

Mr. England presented information on the current status of the project, including transfer of the Main Terminal scope to the planning effort and consolidation of program management with the North Satellite project component. Commission action on a maximum allowable construction cost

(MACC) is expected in June. Key risks, including remaining on budget and providing sufficient gates for Alaska Airlines' operational needs, were presented. Images of temporary walkways were shown. These are expected to be in use through 2019 and potentially may be able to be used in other locations through 2021. Commissioners expressed concerns over the passenger experience in the covered temporary walkways. Including schematics of the North Satellite lobbies was recommended for future presentations.

*A recording of this part of the meeting has been made available [online](#).*

**8. ADDITIONAL NEW BUSINESS** – None.

**9. ADJOURNMENT**

There was no further business, and the meeting adjourned at 4:15 p.m.

Stephanie Bowman  
Secretary

Minutes approved: May 23, 2017.